



**NOTICE OF PUBLIC MEETING
REGULAR MEETING OF THE BOARD OF TRUSTEES**

Monday, May 8, 2023 @ 4:30 p.m.

**Southeastern Community College, 1500 West Agency Road, West Burlington, Iowa
Board Room (Room #AD-1)**

Tentative Agenda

1.0 Routine Items

- 1.1 Call to Order, Roll Call, and Pledge of Allegiance
- 1.2 Adoption of Formal Agenda
- 1.3 Communications (Limited to Five (5) Minutes per Individual)
 - 1.3.1 Audience
 - 1.3.2 Administration
 - 1.3.3 Board
- 1.4 Community Colleges for Iowa Trustees Report

2.0 Action Items

2.1 Approval of Consent Agenda

(NOTE: All matters listed on the attached Consent Agenda are considered to be Routine by the Board of Trustees and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.)

2.2 Industrial New Jobs Training Certificates Western Smokehouse & Meat Market LLC

- 2.2.1 Resolution Instituting Proceedings to Take Additional Action for the Issuance of Not to Exceed \$910,000 Industrial New Jobs Training Certificates Series 2023-1
- 2.2.2 Resolution Directing the Sale and Delivery of \$910,000 Industrial New Jobs Training Certificates Series 2023-1
- 2.2.3 Resolution Authorizing the Issuance of \$910,000 INJT Certificates, Series 2023-1, and Providing for the Securing of Such Certificates for the Purpose of Carrying out an INJT Program Project designated as the 2023-1 Project

2.3 Re-Approve Facilities Plan (2024-2032)

2.4 Fiscal Year 2024 College Operating Budget

2.5 Fiscal Year 2024 Tuition Rate

2.6 Quality Faculty Plan Approval

2.7 Approval of First Amendment to Iowa Community College Online Consortium Agreement

3.0 Accountability

3.1 President's Report

3.2 Financial Report

3.3 Facilities Update

4.0 President's Contract

5.0 Future Meetings

Iowa Association of Community College Trustees (IACCT) meetings:

Iowa Association of Community College Trustees (IACCT) meetings:

- Thursday, June 22, 2023 – 9 am – IACCT Board Meeting
- Wednesday, July 19 – Friday, July 21 – 2023 Trustee Conference Hosted by Kirkwood Community College

SCC Board of Trustees meetings:

- Monday, June 12, 2023 at 4:30 p.m. at West Burlington Campus
- Monday, July 10, 2023 at 4:30 pm at Mt. Pleasant Center
- Monday, August 14, 2023 at 4:30 pm at Fort Madison Center
- Monday, September 11, 2023 at 4:30 pm at Keokuk Campus

Save the Date:

- Tuesday, May 9th – HiSet Graduation following Regular Board Meeting
- Wednesday, May 10th @ 3 pm – Keokuk Nurse Pinning, New Testament Church
- Wednesday, May 10th @ 5 pm – Keokuk Distinguished Alumni Reception, Keokuk Campus
- Wednesday, May 10th @ 7 pm - Keokuk Graduation, Keokuk Campus
- Thursday, May 11th @ 3 pm – West Burlington Nurse Pinning, Loren Walker Arena
- Thursday, May 11th @ 5 pm – West Burlington Distinguished Alumni Reception, Memorial Auditorium
- Thursday, May 11th @ 7 pm West Burlington Graduation, Memorial Auditorium
- Friday, July 14th – SCC Alumni Golf Outing
- Thursday, September 14th – Business After Hours/Open House for Blackhawk Student Center

6.0 Adjournment

This notice is given pursuant to Chapter 21, Code of Iowa.



Darcy Burdette, Board Secretary

CONSENT AGENDA

for

May 8, 2023 Regular Board Meeting

1. Approval of Minutes
 - April 10, 2023, Regular Board Meeting Minutes
2. Presentation of Bills of Account
3. Resignations, Terminations and Mutually Agreed to Contract Adjustments

Name	Title	Date of Hire	Last day of Employment	Reason
Mary Hofmann	SCC/IW Alliance Advisor	03/01/2022	05/04/2023	Result of closure of Iowa Wesleyan & elimination of position.
Lori Stewart	Mailroom/Shipping Receiving Assistant (0.625 FTE) – Level 6	12/06/2021	05/15/2023	Accepted the open position of PACE Career Navigator.
Coltin Taylor	Computer Support Specialist – Keokuk Campus	06/03/2019	05/31/2023	Personal.
Mashyra Taylor	Project Advisor, TRIO Student Support Services – West Burlington	01/08/2021	07/28/2023	Personal.

4. Employment Contracts

Name	Title	Contract Period	Salary
Joni Dowell (Replacement)	Bookstore Manager	May 8, 2023 – June 30, 2023	\$7,662.84 (\$ 50,000.00 annual)
Joni Dowell (Replacement)	Bookstore Manager	July 1, 2023 – June 30, 2024	\$50,000.00 (\$ 50,000.00 annual)
Kathy Messer (New)	Administrative Assistant – Title III Grant – (0.50 FTE) Level 7	April 17, 2023 – June 30, 2023	\$3,304.40 (\$ 15,680.88 annual)
Kathy Messer (new)	Administrative Assistant – Title III Grant – (0.50 FTE) Level 7	July 1, 2023 – June 30, 2024	\$15,912.00 (\$15,912.00 annual)
Lori Stewart (Replacement)	PACE Career Navigator	May 16, 2023 – June 30, 2023	\$5,210.73 (\$40,000.00 annual)
Lori Stewart (Replacement)	PACE Career Navigator	July 1, 2023 – June 30, 2024	\$42,000.00 (\$42,000.00 annual)
Emma Rose	Receptionist/Marketing Administrative Assistant – Level 6	May 16, 2023 – June 30, 2023	\$4,003.84 (\$30,735.36 annual)
Emma Rose	Receptionist/Marketing Administrative Assistant – Level 6	July 1, 2023 – June 30, 2024	\$31,200.00 (\$31,200.00 annual)